

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Wednesday, June 6, 2023  
6:30 pm.

1. Pledge of Allegiance
2. Moment of Silence
3. Roll Call
4. Mayor's Comments:
5. Aldermen's Comments:
6. Public Comments
  - a. Jason Chiniche with Chiniche Engineering & Surveying to update the Board on proposed 2025 Tidelands projects.
7. **BOARD BUSINESS:**
  - a. Motion to move the first regularly scheduled July Board of Mayor and Aldermen meeting from Tuesday, July 4, 2023 to Wednesday, July 5, 2023.
  - b. Motion to ratify Mayor Jay Trapani's appointment of Ray L. Wesson to the Hancock County Port and Harbor commission. This shall be effective July 1, 2023.
  - c. Motion to approve the Depository Docket of Claims, paid and unpaid, dated June 6, 2023, in the amount of \$ 913,497.82.
  - d. Motion to approve the Operating Utilities Docket of Claims, paid and unpaid, dated June 6, 2023, in the amount of \$439,668.41.
  - e. Motion to approve DNA Underground, LLC as the lowest and best quote in the amount of \$21,625.00 for the Central Avenue Box Culvert repairs project.
  - f. Motion to approve Mayor Jay Trapani to attend the MML 2023 Annual Conference to be held at the MS. Coast Coliseum & Convention Center, June 26 & 27, 2023 in Biloxi, MS. Cost will be a registration fee of \$325 (early registration fee), and use of a city vehicle.
  - g. Motion to approve Tanya Duenas, Deputy Court Clerk to attend the MS. Municipal Court Clerk's Association Annual Summer Conference to be held at the MS. Coast Coliseum & Convention Center, June 26 & 27, 2023 in Biloxi, MS. Cost will be a registration fee of \$350.
  - h. Motion to accept settlement in the amount of \$12,050.35 from Berkley Southeast Insurance Agency for a total loss claim on a 2015 Ford F150, Vin #1FTMF1C83FKD31269 Utility Dept. truck and remove same from inventory.
  - i. Motion to transfer MEMA funds in the amount of \$331,190.48 from the Depository account (closeout of PW 228-debris) into the 'City of Waveland Savings' account.
  - j. Motion to set up the following new bank accounts at Peoples Bank with Mayor Jay Trapani, City Clerk Lisa Planchard, Alderman Shane Lafontaine and Comptroller Kim Boushie as signatories. Ms. Boushie needs to be a signatory, according to Peoples Bank management, to perform bank account transfers as needed for her job:
    1. New checking account titled 'City of Waveland HIDTA' for restricted police funds.
    2. New checking account titled 'City of Waveland Restricted Events' and approve to transfer restricted Easter event donations from the Depository account to this new bank account.
    3. New checking account titled 'City of Waveland ARPA' and approve to transfer ARPA funds into this bank account from the Depository and Investment accounts.

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Wednesday, June 6, 2023  
6:30 pm.

**PLANNING & ZONING**

**A. Motion to take under advisement the following related to amending Ordinance #349.**

**Chairman Frater called for a motion to approve the adoption of recommended amendments to the City of Waveland Zoning Ord. #349. Commissioner Whitney made the motion, seconded by Commissioner Poindexter to approve the recommended changes as follows:**

- **Section 401.4** Use will include new wording for temporary structures: “Temporary structures, including but not limited to shipping containers, storage containers, and the like, are prohibited as permanent residential dwelling but may be used as temporary storage during new construction of a permanent primary structure with a building permit.
- **Section 401.5** Approved Water Supply and Sewage Disposal for Building change the word “building” to permanent habitable dwelling. The new wording will be “It shall be unlawful to construct any permanent habitable dwelling or occupy any mobile home or manufactured home without water supply and sewer disposal...etc.”
- **Section 401.6:** reference the definition of a “nuisance” in the description. The new wording will be “No nuisance as defined in Section 302.7, shall be allowed as a permitted, conditional, or non-conforming use.”
- **Section 401.8** Residential Planned Development Projects: Subsection C.2 “Wherever there is an abrupt change in use (i.e. residential to commercial), it is required that a buffer area of open space, protective planting, or solid fence be placed between the land uses which will protect each use from the undesirable effects of each other.
- **Section 404.** Regulations for Auto Oriented Commercial Establishments: This type of business will only be allowed in the C-3 Highway Commercial District.
- **Section 701.8** Accessory Buildings (in R-1 Single Family Residential District): Increase the allowable sizes for accessory structures contingent upon the size of the lots.  
The sizes would be as follows:
  - o 500 sq. ft. for all properties up to 8,500 sq. ft. in lot size,
  - o 750 sq. ft. for properties 8,501 sq. ft. to 12,500 sq. ft. lot size,
  - o 1,000 sq. ft. for properties 12,501 sq. ft. to 15,000 sq. ft.
  - o 15,001 sq. ft. properties will be allowed up to 1,500 sq. ft. accessory structure.
  - o Any request for accessory structure over 1,500 sq. ft. will be required to submit a Conditional Use request.
- **The implementation of a 3% sales tax on all Short-Term Rentals & Hotels/Motels within the City.**

**B. Motion to approve:**

1. **Scott Shaw, owner of the property commonly known as 207 Music St. parcel #162A-0-03-137.000**, has made an application for a conditional use to construct an accessory structure over 500 square feet. The proposed accessory structure will be 900 square feet and will meet all setback requirement
2. **Chad Rhodes**, owner of the property commonly known as 645 N. Beach Blvd, parcel #161B-2-01-127.000, has made an application for a conditional use to construct an accessory structure over 500 square feet. The proposed accessory structure will be 901 square feet and will meet all setback requirements.
3. **Joel Lee**, owner of the property commonly known as 9881 Hwy 603, parcel #138G-0-46-147.000, has made an application to rezone this property from R-1: Single Family Residential to C-3: Highway Commercial in order to continue the district use with his commercial property next door at 9919 Hwy 603.
4. **Perry Nixon, Jr.**, owner of the property commonly known as 712 Villere St, parcel #162G-0-03-265.000, has made an application for multiple variances in order to split the property into 3 new parcels. All 3 new parcels will need a frontage variance of 6.61 feet from the required 100 feet street frontage and 3,106 square feet variance from the required 12,000 square feet area.

Agenda  
Regular Meeting of  
The Board of Mayor & Aldermen  
Wednesday, June 6, 2023  
6:30 pm.

**CONSENT AGENDA**

8. Motion to approve the following Consent Agenda items as numbered Items (a-e):
  - a. Minutes of the Board of Mayor and Aldermen workshops dated January 17, 2023, February 1, 2023 and regular meeting dated May 17, 2023.
  - b. Approve monthly Utility Customer Deposit refund checks totaling \$5,915.00 numbered #7202 through #7224 as submitted by Utility Office Manager Julie Bromwell. Note: \$3,433.54 is due to the City of Waveland and \$2,481.46 is due to customers.
  - c. Accept resignations of the following personnel:
    1. Zack Lafontaine effective 5/31/23
    2. Reion Galloway effective 6/1/23
    3. Hannah McCraney effective 6/15/23
  - d. Hire the following for various positions, as listed:
    1. Jordan Wayne McKenzie as Meter Reader – as Utility Dept. employee (and other duties as needed) at a rate of \$14.00 per hour pending passage of drug and background tests. (Replace Reion Galloway position).
    2. Joseph J. Bohnel as Water/Sewer Tech – Utility Dept. employee at a rate of \$15.00 per hour pending passage of drug and background tests. (Replace Kristopher Lee Howard who was hired, but never actually came to work; that motion to hire was subsequently rescinded).
    3. Odell J. Dedeaux, III as Operator/Driver – Streets Dept. employee at a rate of \$14.45 per hour pending passage of drug and background tests.
    4. Katelynn Anderson as Building Department Clerk at a rate of \$12.50 per hour pending passage of drug and background tests. (Replace Hannah McCraney position)
  - e. The following two vehicles as unmarked vehicles for Police Administration:
    1. 2023 Dodge Durango, VIN #1c4rdjfg8pc577468
    2. 2023 Dodge Durango, VIN #1c4rdjfg6pc592440

**END CONSENT AGENDA**

**EXECUTIVE SESSION**

9. Motion to consider entering a closed session to discuss personnel issues, Payroll/HR Department
10. Motion to enter an executive session to discuss
11. Motion to come out of executive session with/without action taken.

**ADJOURN**

12. Motion to Adjourn